



## **POLICIES**

### **PRICES**

Food and beverage prices quoted are subject to a Washington State Sales Tax of 9.3% (10.5% King County). Labor, rentals and service fees are also subject to Washington State Sales Tax of 9.3% (10.5% King County). Prices and taxes are subject to change without notice.

### **GRATUITY**

Our services charges cover expenses for production and service. For off site catering events, an 20% service fee will be added to the one final bill. For on site banquets a 18% gratuity will also be added to the one final bill. If you choose to have separate checks for a party or banquet of 15 people or more, a 20% gratuity will apply.

### **\*GUARANTEE**

Joe Seppi's requires notification of the exact number of guests 10 days prior to your off site event and 3 days prior to your in house events. Once received, this number constitutes a guarantee. If fewer than the number of guests are present at the event, you will be charged for the guaranteed number.

### **OUR ON SITE BANQUET ROOM FACILITY**

We have a beautiful banquet room on site to accommodate your group of up to 65 guests. You will have your own wait staff to attend to your needs as well as the needs of your guests. \*A \$25.00 room service charge will apply for any reservation to utilize 1/2 of the banquet room (seats up to 30 guests) and a \$50.00 room service charge will apply for any reservation to utilize the entire banquet room (seats up to 65 guests ) along with 9.3% tax and 18% gratuity. A 20% gratuity will apply if you are choosing to pay with separate checks. We will be happy to customize the room to meet your specific wants and needs. Linens and centerpieces are available for an additional charge at your request.

\*Room Service Charge covers your personal staff, a beautiful private room set up to meet your needs and an event coordinator who will work with you to preplan your menu as well as any additional needs you may have.

**ALCOHOLIC BEVERAGE SERVICE**

Guests will be checked for identification of age. We reserve the right to discontinue service to any guest who appears intoxicated.

**SERVICE**

Staff is billed by the hour, portal to portal, per staff person. Upon selection of the location, menu, number of guests, and hours of the function, your Consultant will provide you with a labor estimate. Final labor expenses are billed according to the actual labor expenses accrued. Labor is subject to 9.3% Washington State Sales Tax . A 20% service fee will be added to the final bill.

**DEPOSITS, PAYMENTS AND CANCELLATION POLICY**

For off site events please refer to our offsite catering contract.

**RENTAL EQUIPMENT**

Tables, chairs, linens, tenting and other amenities incur additional costs for off site catering. Final rental equipment expenses are subject to the circumstances of your event. Delivery charges may apply and are subject to the 9.3% Washington Sales Tax.